



Unclassified students:

- may register in courses for credit (if prerequisites are met) or for continuing education
- who do not have English as a first language, must satisfy the English Language Proficiency requirement by achieving TOEFL scores of: 213/computer-based, 550/paper-based or 83 overall/iBT.
- who wish to take 200 level courses with prerequisites or any 300-400 level courses for credit, must attach copies of high school transcripts; and if applicable, transcripts from post-secondary institutions attended.

NAME AND ADDRESS

Surname	First Name	Middle Name	Former Surname if applicable
Address			
City/Town	Province/State	Postal Code	
Home Tel.	Bus. Tel.	Email	

PERSONAL AND STATISTICAL INFORMATION

Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Single	Birthdate (Month /Day /Year)	
Immigration Status:	Canadian Citizen / Landed Immigrant	Student Authorization	Country of Citizenship (if not Canada): _____
Notify in Emergency: Name	Relationship to Student	Telephone	
Home Church	Denomination		
How did you hear about programming at RMC?			

EDUCATION List in chronological order all High Schools, Colleges and/or Universities attended.

Name/Location of Institution	Degree or Diploma	Graduation or Dates of Attendance	For Office Use Only Transcript Received

ANTICIPATED COURSE SELECTION

Course Name	Desired Start Date

Please turn over for payment information...

The per-credit hour cost is \$325 and the per-continuing education unit cost is \$50. Most courses are either 3 credits or 3 units.

Course withdrawal and tuition refund

- **Course withdrawal after participating in 10% or less of a course** - student will receive a full tuition refund minus a \$20 administration fee
- **Course withdrawal after participating in more than 10% but less than 20% of a course-** student will receive a grade of W and is entitled to a 50% tuition refund minus a \$20 administration fee
- **Course withdrawal after participating in more than 20% of a course-** student will receive an W grade and is NOT entitled to any tuition refund amount
- **Course withdrawal after participating in more than 50% of a course-** student will receive an F grade and is NOT entitled to any tuition refund amount

Understanding of as above Policies

I understand that my course selection is subject to approval and subject to availability by the Registrar's Office.

Student's Signature _____ Date Applied _____

Registrar's Signature _____ Date Processed _____

Please return completed form to:

Rocky Mountain College
The Academic Offices
4039 Brentwood Road NW
Calgary, AB T2L 1L1

Phone: 403 284-5100
Fax: 403 220-9567
Scan and email to: enrolment@rockymountaincollege.ca
Website: www.rockymountaincollege.ca