



Rocky Mountain College

# Application Package

# APPLICATION PROCESS



Welcome to Rocky Mountain College application process. Please use the following checklist of required forms, fees, transcripts and references as a guide.

All of the following must be received by RMC before an application will be reviewed for admission.

- Application for Admission form
- Non-refundable Application Fee of \$50
- Autobiographical Profile form
- Official High School Transcript (see below)
- Official Post-Secondary Transcripts (if applicable)
- Two References
- Submit a Gov't ID photo

## TRANSCRIPTS

Applicants currently in high school or in a post-secondary institution are requested to send an interim grade report or unofficial transcript for preliminary admission review, but official transcripts must follow as soon as possible. All applicants must request official transcripts from high school and any post-secondary institutions attended. Transcripts must be sent directly to Rocky Mountain College from the issuing institution or provincial/state Department of Education by August 15 (Fall admission) or December 15 (Winter admission).

## CONFIDENTIAL PERSONAL REFERENCES

Complete the Waiver Statement on two and forward them to those persons designated on the Application for Admission as references. One reference is to be completed by a Pastor, Elder or Youth Sponsor; the other by a mature Christian (not a family member, boyfriend, or girlfriend). References are requested to mail or fax the completed forms directly to RMC.

A letter of recommendation from the Admissions Committee will be issued upon review of the full application package. RMC does not discriminate in admitting students on the basis of the applicant's race, colour, sex, national or ethnic origin. Questions about the application process or college programs may be addressed to the Enrolment Office at 1-877-968-6762 (toll free) or 403-284-5100 ext. 222 or email: [enrolment@rockymountaincollege.ca](mailto:enrolment@rockymountaincollege.ca)

**Mail or fax completed Application Package to:**

Enrolment Office  
Rocky Mountain College  
4039 Brentwood Road NW  
Calgary, AB T2L 1L1  
Fax: 403-220-9567

# APPLICATION FOR ADMISSION



## Rocky Mountain College

4039 Brentwood Road NW  
Calgary, Alberta T2L 1L1  
Fax: 403-220-9567

Application for:  Fall  Winter

Year: 20 \_\_\_\_\_

Enclosed is \$50 non-refundable application fee

Payment by:  Cheque (payable to Rocky Mountain College)  
 Visa  MasterCard  Cash/Debit (not by mail)

Card #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Name on Card: \_\_\_\_\_

Amount of Payment: \_\_\_\_\_ Signature of Cardholder: \_\_\_\_\_

## PERSONAL DATA (Please print clearly)

Name: \_\_\_\_\_  
*Last Name* *First and Middle Names*

Daytime Telephone: (\_\_\_\_) \_\_\_\_\_ Evening Telephone: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street / PO Box* *City / Town*

Province

Postal Code

Country

Birth date: \_\_\_\_\_ Birthplace: \_\_\_\_\_  
*Month / Day / Year* *City* *Country*

Gender:  Male  Female Marital Status:  Single  Married

Citizenship: Canadian/ Landed Immigrant Status  Yes  No If "No", are you applying Student Permit Other  Yes  No

What is your first language?  English Please indicate if other than English \_\_\_\_\_

How did you hear about RMC? \_\_\_\_\_

Have you applied to another college? If so list name(s) of college(s): \_\_\_\_\_

## PROGRAM PREFERENCE

### Which program are you interested in:

1 year Certificate in Christian Discipleship Experiential

1 year Certificate in Christian Discipleship

2 year Diploma in

Christian Leadership

Bible & Theology Track

Global Studies

Child & Youth Care

Counselling

3 year Bachelor of Religious Studies

Pre-Seminary Track

Leadership Track

Custom Ministry Track

4 year Bachelor of Arts in Human Services

Child & Youth Care Major

Counselling Major

4 year Bachelor of Arts in Leadership Development

Global Leadership

Intercultural Studies Major

Ministry Foundations Major

Pastoral Leadership Major

Worship Arts

Youth Leadership Major

4 year Bachelor of Arts in Theology

Biblical Studies Major

## EDUCATIONAL INFORMATION

List in chronological order all High Schools, Colleges and/or Universities attended.

Name of Institution	Location	Degree or Diploma	Graduation or Dates of Attendance

**Please request that an official transcript be sent directly to RMC from each institution.**

Have you ever been denied admission, placed on probation, or dismissed from an educational institution for academic or disciplinary reasons?  Yes  No

Please explain:

Name of Home Church: \_\_\_\_\_

Years of Attendance: \_\_\_\_\_ Pastor's Name: \_\_\_\_\_

Church Address: \_\_\_\_\_

*Street*

*City*

*Prov/State*

*Postal/Zip code*

Denomination: \_\_\_\_\_

*Phone Number*

**\*Members of an Evangelical Missionary Church are eligible to apply for the EMC Bursary (Contact your church for details)**

## REFERENCES

**Two Confidential Personal Reference forms must be completed and returned to RMC. Please provide the names of the individuals you will ask to complete a reference form for you.**

1. Pastor, Elder or Youth Sponsor	2. A mature Christian <small>(not family or boy/girlfriend)</small>
Name:	Name:
Phone:	Phone:
Email:	Email:

**Your application cannot be processed until the Application Fee has been received.**

I certify that to the best of my knowledge all the information on this application is true.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date



# AUTOBIOGRAPHICAL PROFILE

**Complete this form** (an attachment may be added if additional space is required).

**Name:** \_\_\_\_\_  
*Last Name* *First and Middle Names*

1. Describe your spiritual history, and your present relationship to God.

2. List any opportunities you have had to be involved in Christian service/ministry.

3. What are your personal life hopes and desires and how do you feel RMC can assist you in meeting your goals?



# RMC COMMUNITY RESPONSIBILITIES AGREEMENT

Rocky Mountain College seeks to act in your best interests and to provide protection, guidance and care. We value individual responsibility before God, and ask you to agree to the following community responsibilities. Although not all of these are commanded by scripture, they are shared at RMC as a means to build character and strengthen community. If you have a mental reservation about a specific commitment, please ask to speak to the Dean of Students or an assistant before signing.

- 1. Commitment to take responsibility for personal spiritual growth.**  
As a member of the body of Christ and the RMC community, you assume responsibility for your own walk with God. This means developing personal and corporate spiritual disciplines, participating in a local church and in on-campus chapel/small group experiences.
- 2. Commitment to facilitate a spiritually healthy environment.**  
As a member of the RMC community you assume responsibility for your relationships with others. This means living in an accepting and respectful manner, and offering restoration and care so that those that attend RMC will find a place of safety, freedom and growth.
- 3. Commitment to abstain from practices and attitudes not sanctioned by scripture.**  
Scripture identifies as wrong such specific acts as drunkenness, occult practices, any form of intimate premarital or extra marital sexual involvement, pornographic involvement, and homosexual behaviour. As a member of the RMC community you are required to abstain from these practices. We also guard against such attitudes as greed, jealousy, envy, lust, bitterness, unrestrained anger and unforgiveness.
- 4. Commitment to exercise the mind of Christ in matters of conduct and entertainment choices.**  
As an institution building world-influencers, we call you to allow the mind of Christ to guide your decisions at all times and to refrain from the harmful use of any substance or harmful activity that may have a negative effect upon the name of Christ, upon the reputation of Rocky Mountain College, upon your fellow RMC community members, upon your present and future Christian ministry, and upon your personal mind and body. Members of the college community are expected to refrain from the illegal or harmful use of such substances.  
  
Commitment to exercise the mind of Christ is also a commitment to establish Christ-like virtues in relationships, time and choice of entertainment.
- 5. Commitment to accept reproof and guidance when needed.**  
As a member of the community, you make a commitment to respond to the correction and discipline of the community. This means that you place a level of trust in the people who want to positively influence your life. The faculty and staff want to be worthy of your trust in all their dealings with you.
- 6. The use of alcohol, tobacco and illegal drugs is prohibited at RMC functions and activities, on RMC property or facilities, or when representing RMC.**

As a student of Rocky Mountain College, I agree to support and abide by these commitments and expectations.

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*Signature*

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*Date*

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*Print Name*







# CONFIDENTIAL PERSONAL REFERENCE

## Rocky Mountain College

### WAIVER STATEMENT

**Applicant's Name:** *(Please Print)* \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I authorize the release of the disclosed information by the person completing this Reference form. I waive any right or privilege to inspect or challenge the contents of this reference. I understand that this information will be held in confidence by Rocky Mountain College and will not be released to anyone (other than employees, agents, representatives and/or professional advisors of RMC) without the permission of the person giving such character reference.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Parent/Guardian (if applicant is under 18)*

\_\_\_\_\_  
*Date*

**The above named individual is applying for admission to Rocky Mountain College. Your appraisal is important in determining probable success in college.**

Name of person completing this form: \_\_\_\_\_ Position: \_\_\_\_\_

Employer: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ *Street/PO Box*                      *City/Town*                      *Province/State*                      *Postal /Zip Code*

Does the applicant profess to have a personal relationship with Jesus Christ?       Yes       No

How would you evaluate the applicant's level of spiritual commitment?  
\_\_\_\_\_  
\_\_\_\_\_

To what extent is the applicant engaged in church activities / youth events?  
\_\_\_\_\_  
\_\_\_\_\_

Are you aware of any physical, mental or emotional issues which may affect the applicant's performance in an academic setting?  
\_\_\_\_\_  
\_\_\_\_\_

Would you know if we could be of assistance to this student in areas such as: alcohol, tobacco, non-medical drugs, gambling, dishonesty, occult activity, inappropriate movies/videos and/or sexual immorality.  
\_\_\_\_\_  
\_\_\_\_\_

Please list the applicant's strengths, as well as any special gifts or talents.  
\_\_\_\_\_  
\_\_\_\_\_

**How would you rate the applicant as to the following:**

	No Basis for Judgment	Poor	Below Average	Average	Above Average	Excellent
Academic ability						
Motivation						
Writing skills						
Self-discipline						
Independence						
Creativity						
Leadership						
Self-confidence						
Warmth of personality						
Concern for others						
Reaction to criticism						
Reaction to setbacks						
Respect for classmates						
Respect for elders						
Response to authority						
Social readiness for college						

Comments to above:

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**Summary and Recommendation:**

- Summarize and assess quality and promise as a college student, such as character, maturity, and personal values. Where does the applicant excel?

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- I recommend this applicant for admission to Rocky Mountain College:

	Not recommended	Without enthusiasm	Fairly Strongly	Strongly	Enthusiastically
For Academic Promise					
For Character and Personal Promise					
Overall Recommendation					

Signed: \_\_\_\_\_

Length of time acquainted with applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**Mail or Fax completed form to:**  
**Rocky Mountain College**  
 4039 Brentwood Road NW, Calgary, AB T2L 1L1  
 Phone: (403) 284-5100 Fax: (403) 220-9567  
 Toll Free: 1-877-968-6762



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*Signature of Applicant*

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\_\_\_\_\_ *Street/PO Box* \_\_\_\_\_ *City/Town* \_\_\_\_\_ *Province/State* \_\_\_\_\_ *Postal /Zip Code*

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\_\_\_\_\_  
\_\_\_\_\_

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## CONTACT A FRIEND

You may know others that would be interested in one of our other programs. Please use this "Contact a Friend" form to let us know who you would like us to contact and we will contact them regarding Rocky Mountain College.

### Contact a Friend

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

How did you meet them or know them? \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

How did you meet them or know them? \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

How did you meet them or know them? \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

How did you meet them or know them? \_\_\_\_\_

## Contact:

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[www.rmcpathways.ca](http://www.rmcpathways.ca)