



Explorers Bible Camp

Summer Jobs:

- Cabin Leader
- Camp Maintenance
- Hiking Instructor
- Ropes Instructor
- Crafts Instructor
- Archery Instructor
- Canoeing & Kayaking Instructor
- Mountain Bike Instructor
- Worship Leader
- Lifeguard
- Camp Cook & Camp Cook Assistant

Explorers Bible Camp (EBC) is located near Hadashville, MB and is a ministry of Living Bible Explorers.

Responsibilities & Qualifications:

Cabin Leader:

- Ensuring safety of campers, providing spiritual and emotional support

Maintenance:

- Ensures generators are in operation

- Maintains EBC property by collecting downed trees and chopping them for firewood, mowing grass and cleaning outhouses

- Camp maintenance requirement is Monday starting at 9:00 AM to Friday ending at 4:30 PM. Partial commitment may be accepted.

Assistant Camp Cook:

- Assist Camp Cook to ensure food is refrigerated as per Health and Safety Regulations, serve meals and clean up

For all positions, please inquire within.

Location:

600 Burnell Street (office)

Winnipeg, MB

Job type: Seasonal

Contact Information

Living Bible Explorers

Phone: (204) 786-8667

Email: office@livingbibleexplorers.com



**Living Bible Explorers
High School Program Director – For Grades 9-12**

Our Teens ministry night is currently held on Wednesday evenings. LBE has a God-centered value system, considers those connected with us to be family, and seeks to provide "the best for the least." We have an existing database of volunteers that help make this program possible.

Responsibilities of the position include (but are not limited to):

- Working within the ministry team and with other ministry directors to develop yearly programming strategies to ensure common direction and to fulfill the vision of LBE
- Overseeing ministry through; research, planning and execution of programs, directing and coordinating supporting staff and volunteers and ensuring events are run in a well-planned and safe manner for all participants.
- Creating an environment that fosters opportunities to build relationships with children, teens and families who are under privileged; encouraging and growing their desire to serve, lead and disciple.

Additional notes:

- The successful candidate will be required to raise personal prayer and financial support.
- All staff are required to indicate agreement with the ministry Statement of Faith.
- Successful candidates must pass the Child Abuse Registry Check and Police Information & Vulnerable Sector Check.

Location:

600 Burnell Street
Winnipeg, MB

Job type: Full-Time

Contact Information

Living Bible Explorers

Phone: (204) 786-8667

Email: office@livingbibleexplorers.com



**Living Bible Explorers
Middle School Program Director – For Grades 5-8**

Our ARISE ministry night is currently held on Friday evenings. LBE has a God-centered value system, considers those connected with us to be family, and seeks to provide "the best for the least." We have an existing database of volunteers that help make this program possible.

Responsibilities of the position include (but are not limited to):

- Working within the ministry team and with other ministry directors to develop yearly programming strategies to ensure common direction and to fulfill the vision of LBE
- Overseeing ministry through; research, planning and execution of programs, directing and coordinating supporting staff and volunteers and ensuring events are run in a well-planned and safe manner for all participants.
- Creating an environment that fosters opportunities to build relationships with children, teens and families who are under privileged; encouraging and growing their desire to serve, lead and disciple.

Additional notes:

- The successful candidate will be required to raise personal prayer and financial support.
- All staff are required to indicate agreement with the ministry Statement of Faith.
- Successful candidates must pass the Child Abuse Registry Check and Police Information & Vulnerable Sector Check.

Location:

600 Burnell Street
Winnipeg, MB

Job type: Full-Time

Contact Information

Living Bible Explorers

Phone: (204) 786-8667

Email: office@livingbibleexplorers.com



Living Bible Explorers Bookkeeper

Responsibilities of the position include (but are not limited to):

- Recording daily financial transactions including preparing deposits
- Verifying transactions and completing the payables/receivables process
- Verifying pay information for staff and payroll services
- Completing government reporting requirements (as necessary)
- Preparing financial reports for the Executive Director/Board of Directors
- Completing and distributing year end donation receipts
- Assisting with annual audit information requirements

Additional notes:

- The successful candidate will be required to raise personal prayer and financial support and will be expected to participate in one of LBE's ministry programs.
- All staff are required to indicate agreement with the ministry Statement of Faith.
- Successful candidate must pass Child Abuse Registry Check and Police Information & Vulnerable Sector Check.
- This would normally be a full-time position, however, for the successful candidate LBE would be willing to discuss a reduced work schedule as necessary.

Location:

600 Burnell Street
Winnipeg, MB

Job type: Full-Time

Contact Information

Living Bible Explorers

Phone: (204) 786-8667

Email: office@livingbibleexplorers.com



Living Bible Explorers Volunteer Care Coordinator

Responsibilities of the position will include (but are not limited to):

- Maintaining a volunteer database, capturing volunteer information to facilitate the matching of volunteers with appropriate ministry events and/or support functions and regular contact for prayer and evaluation.
- Developing, and communicating a volunteer opportunities communication plan that is relevant to the different volunteer age demographics, ensuring that volunteers are included in LBE's communication strategies.
- Communicating LBE's vision with organizations such as schools, churches and church groups, supporters and volunteers encouraging and growing their desire to participate.
- Developing and executing plans to facilitate recruitment of new volunteers.
- Conducting orientation and training programs for volunteer individuals and groups.
- Ensuring legal checks and waivers for board members, staff, and other volunteers are current and on file, also providing assistance in obtaining required documentation.

Additional notes:

- The successful candidate will be required to raise personal prayer and financial support.
- All staff are required to indicate agreement with the ministry Statement of Faith.
- A successful candidate must pass the Child Abuse Registry Check and Police Information & Vulnerable Sector Check.

Location:

600 Burnell Street
Winnipeg, MB

Job type: Full-Time

Contact Information

Living Bible Explorers

Phone: (204) 786-8667

Email: office@livingbibleexplorers.com



Living Bible Explorers Food Services Manager

Responsibilities of the position include (but are not limited to):

- Responsible for organizing, managing, and coordinating all functions related to all food requirements.
- Ensure staff and volunteers are trained and comply with government health and food safety standards and regulations.
- Participates in the development of and implements policies and procedures in accordance to internal and external governing.
- Prepares and administers a food preparation needs.

Additional notes:

- The successful candidate will be required to raise personal prayer and financial.
- All staff are required to indicate agreement with the ministry Statement of Faith.
- Successful candidate must pass Child Abuse Registry Check and Police Information & Vulnerable Sector Check.
- This would normally be a full-time position, however, for the successful candidate LBE would be willing to discuss a reduced work schedule as necessary.

Location:

600 Burnell Street
Winnipeg, MB

Job type: Full-Time

Contact Information

Living Bible Explorers

Phone: (204) 786-8667

Email: office@livingbibleexplorers.com



**Living Bible Explorers
Explore! Wilderness Program Director**

Responsibilities of the position include (but are not limited to):

- Research, develop and implement seasonal program plans for outdoor.
- Overseeing ministry through; research, planning and execution of programs, directing and coordinating supporting staff and volunteers and ensuring events are run in a well-planned and safe manner for all participants.
- Ensure necessary outdoor certifications and training is current for self and volunteers.
- Research for, assist with and/or apply for outdoor education, training and gear related funding via grants, foundations, corporations, distributors, etc.

Additional notes:

- The successful candidate will be required to raise personal prayer and financial support.
- All staff are required to indicate agreement with the ministry Statement of Faith.
- Successful candidate must pass Child Abuse Registry Check and Police Information & Vulnerable Sector Check.

Location:

600 Burnell Street
Winnipeg, MB

Job type: Full-Time

Contact Information

Living Bible Explorers

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Email: office@livingbibleexplorers.com