



Job Description: Associate Pastor, Christian Education (Part-time)

Start Date: August 1, 2018 (anticipated)

Hours: 20 hours per week, flexible

Salary: to fall in line with CBWC guidelines, based on experience, training and scope of work, plus benefits and expenses

Altadore Baptist Church (ABC) is a small inner-city community church associated with the Canadian Baptists of Western Canada (CBWC). The part-time Associate Pastor for Christian Education will lead and manage Christian Education programming for children, youth and adults in our community. This position reports to the Senior Pastor and is supported by staff, Leadership and volunteers.

RESPONSIBILITIES:

- Create and implement a vision for Christian education for Children, Youth and Adults
- Provide leadership, plan and manage Christian Education programs for Children, Youth, and Adults
- Adhere to the ABC Vulnerable Persons policy as required
- Recruit, train, support and manage volunteers for Children, Youth and Adult programs
- Work with staff and volunteers to engage and integrate Children, Youth and Adults in the work at ABC
- Facilitate and promote camp, retreat, and event participation
- Prepare and manage annual Christian Education budget.
- Serve as a pastoral presence when the Senior Pastor is not available.

REQUIREMENTS AND QUALIFICATIONS:

- Degree or working toward a Degree in Theology, Christian Education, or similar
- Experience and passion working with Children and Youth in Christian Education
- Leadership Skills: work independently and productively, manage volunteers
- Administrative Skills: good computer and Microsoft skills; strong planning, time management and organizational skills (record keeping)
- Personal Skills: team player, self-motivated, reliable, responsible, accountable, friendly, enthusiastic, , able to address the needs and concerns of church settings and committed to Christian values and principles
- Communication: Strong communication skills in all mediums
- The successful applicant will be required to obtain a Vulnerable Sector Check

If you would like to apply for this position, please submit resume to office@altadorebaptistchurch.com

Deadline for application is Thursday, July 5, 2018